# **The Core Design Team is in charge of developing a questionnaire (below) for each prototype.** *See questions examples on each prototype presentation in the main Testing Toolkit document (p. 13-18). The questions will be asked after a participant has tested a prototype.*

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| **Interviewer:** | **Date:** | **Start Time:** |
| **Location:** | | **End Time:** |
| **Interviewee Profile:** | | |

**After-testing interview process (Step by Step):**

1. **Before starting, remember the HCD mindset**: There are no right or wrong answers, simply follow the “what we want to understand and know more about” sections below and ask “why” several times: we want to know the motivations behind each participant's behavior(s).
2. A quick intro to this activity. What to expect from the interview .   
     
   **Complete below the Agreement to participate (consent) and read it out loud to each participant:**

***“*** *Greetings,  
  
You are invited to participate in a Family Planning Discontinuation activity. The purpose of this activity is to …*

*You are being asked to participate because you have experience with or could possibly be concerned by Family Planning and its potential discontinuation.   
If you agree to participate, we will ask you some questions about a draft solution you are asked to test. The conversation will take up to 30 minutes after you have tested the draft solution (prototype).*

*This process is being conducted by (describe your organization) …*

*Participation is voluntary and you may stop at any time. There are no right or wrong answers to these questions; we want to learn from you. If any question makes you uncomfortable, you do not have to answer it.*

*We would like to record our conversation so that we can be sure we understand what people told us. We will not record your name electronically or in writing and the information you share will be kept confidential. Findings will be presented only in summary form, and your name will not be linked to any responses.*

*Are you willing to let us record the conversation?*

*Yes–Proceed*

*No–Confirm that no recording will be made and that the interview will collect written notes only.*

*Do you have any questions?*

*May we begin?”*

1. Ask for permission to take pictures. Clarify that faces or identification elements won’t appear.
2. Switch the recorder on and start asking the list of questions in the interview script below.   
   **This is not a format to write down the answers. The note taker is the one writing them down.**

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| **Questions**  Write below questions for this prototype. Remember to not take yes or no for an answer. We aim to understand WHY things went well or wrong, and HOW the prototypes can be improved. | **Notes**  *Notes to improve the Interview or  additional questions you want to remember*  Tip: You do not have to ask each question: adapt to the answers to your audience's previous answer.  This is a semi-structured questionnaire. |
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| **Questions**  Write below questions for this prototype. Remember to not take yes or no for an answer. We aim to understand WHY things went well or wrong, and HOW the prototypes can be improved. | **Notes**  *Notes to improve the Interview or  additional questions you want to remember*  Tip: You do not have to ask each question: adapt to the answers to your audience's previous answer.  This is a semi-structured questionnaire. |
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| **Questions**  Write below questions for this prototype. Remember to not take yes or no for an answer. We aim to understand WHY things went well or wrong, and HOW the prototypes can be improved. | **Notes**  *Notes to improve the Interview or  additional questions you want to remember*  Tip: You do not have to ask each question: adapt to the answers to your audience's previous answer.  This is a semi-structured questionnaire. |
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| **Questions**  Write below questions for this prototype. Remember to not take yes or no for an answer. We aim to understand WHY things went well or wrong, and HOW the prototypes can be improved. | **Notes**  *Notes to improve the Interview or  additional questions you want to remember*  Tip: You do not have to ask each question: adapt to the answers to your audience's previous answer.  This is a semi-structured questionnaire. |
| * 7 |  |
| * 8 |  |
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| **Questions**  Write below questions for this prototype. Remember to not take yes or no for an answer. We aim to understand WHY things went well or wrong, and HOW the prototypes can be improved. | **Notes**  *Notes to improve the Interview or  additional questions you want to remember*  Tip: You do not have to ask each question: adapt to the answers to your audience's previous answer.  This is a semi-structured questionnaire. |
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| * 10 |  |

**Etc…**

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